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| JOB DESCRIPTION: Assistant Technical Services Manager South East Asia | | | | |
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| **Incumbent** | **Position Title** | **Direct Subordinate Position(s)** | **Department** | **Company/ Location** | |
|  | Assistant |  | Sale Department | Skretting Vietnam | |
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| **Supervisor** | **Position Title** | **Department** | | **Company/ Location** | |
|  | Technical Service Manager South East Asia | Sale Department | | Skretting Vietnam | |
| Objectives | | | | | |
| * Translate the main point of messages, articles or speech about shrimp technical knowledge to technical & sales, Technical specialist, Area manager and customers. * Communicate about success project, success farm to technical & sales, Technical specialist, Area manager and customers understand what’s key point. | | | | | |
| Responsibility | | | | | |
| * Assist follow up success project, success farm about collect data and analysis then shall be explaining to technical & sales, Technical specialist, Area manager and customers understand * Assist business trip planning must be coordinated with Marketing department, Area Sales Managers, Sales, Technical and driver by weekly, monthly. * Assist to translations and communications with customers during seminars organized by the Company. | | | | | |
| Requirements | | | | | |
| * Bachelor degree of aquaculture or aquaculture related. * Male/Female 25 – 30 year old. * Minimum experience 1-3 years of shrimp and fish industry. (If was experience specials considered) * Have a good time and planning management. * Understand some of aquaculture market especially shrimp local and world market information. * Presentation skills. * Minimum Microsoft office skills (outlook, PowerPoint, Word, Excel). * Good public speaking skills * Good communicate in English, Vietnam. * Excellent ability to work under pressure. * Open mind, positive thinking and able to learn new things. * Able to travel to work. | | | | | |

**Works Together With**

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| * Internal:   Sales department, Marketing & Communications department, Technical department | * External:   Customers |

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**Specialist competence**

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| * Analyze skills. * Communicate effectively (internally and extremely) * Creative ideas * Emotions control. |  |